

# World Karate Rules & Procedures 2023—2024

## **Days World Karate will not have camp or afterschool pickup:**

- September 1st & 4th—Labor Day Weekend
- October 9th—Indigenous Peoples' Day
- November 22nd –24th—Thanksgiving Break
- December 18th—January 1st—Winter Break
- January 15th—MLK Jr. Birthday
- February 19th—Washington's Birthday
- April 10th— Eid
- May 27th—Memorial Day

## **Days World Karate will have Day Camps:**

- November 6th & 7th—Teacher Work Day Camp
- January 26th—Teacher Work Day Camp
- April 1st & 2nd—Teacher Work Day Camp
- May 3rd—Teacher Work Day Camp
- June 13th & 14th—Teacher Work Day Camp

**If your child is enrolled full-time afterschool, you get a discount on Teacher Work Day camps. Your cost is \$25 for the day. If they are part-time afterschool , you may still attend camp days at the drop-in rate for camp. Camp hours drop off anytime after 8:00am pick-up no later than 6:00pm**

## **Billing for Afterschool**

You can set up weekly billing (which will be billed on Monday of each week)

You can set up bi-weekly billing ( which will be billed Monday of every other week)

You can set up monthly billing (which will be billed the 15th of each month)

Part-time afterschool students must pay 2 weeks in advance which will be applied to the end of the year.

**We require minimum of 2 weeks notice to stop/cancel Afterschool Program. If your payment is not processed or received by the 15th of each month you have 5 days for payment or your child will not be picked up for afterschool until account is current. There will be a \$10.00 late fee applied to your bill.**

If you have any problems with tuition please see Mr Jason or Ms Megan as soon as possible.

**PENALTY FEES\*\*\*** If your child is not at school for pick-up and no call/email was made;1st time is warning;2nd time \$10.00 fee; 3-5 times \$25 fee, if it happens more than 5 we may ask you to leave the program. Our drivers pick-up from multiple schools and if we have to wait to find out where your child is that puts us behind for the others. Please notify us by 12:00pm if your child will not be at pick-up by phone 703-764-0800 or email WKKICK@gmail.com

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Parent/Guardian Signature

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Date

## Uniforms

Every child in the Afterschool Martial Arts Program is **required** to have a clean full uniform every day that they attend. A full uniform consist of pants, gi top and belt (if they have earned one). Every child is required to wear a white uniform for belt testing however you may purchase other colors for regular classes. World Karate logo t-shirts may be worn on Thursday's (sparring days) in place of their uniform top. If they forget their uniform; 1st time the will be allowed to participate but will not get credit for the class. If their uniform is not found within 1 week a new uniform will be required to continue in the program.

## Homework

As Martial Artists we understand the value or education and hard work, therefore every child in our program must complete their homework after attending class. If they have problems with their homework we will make every effort to help. All students must maintain at lease a "B/C" average or equivalent to remain in our program. **Every child needs to get a book/workbook at their grade level** and leave it at World Karate for the days they don't have any homework. We will have academic time every day after class and will only be required to complete 2-3 pages per day.

## Classes

If your child is enrolled fulltime afterschool they may participate in evening classes at no additional cost. They will do a class Monday—Thursday afterschool with all belt levels. If they would like to focus on their belt level they may join the evening or Saturday classes.

## Equipment

All white belts and above must have sparring equipment. Your child should keep it stored at World Karate. If you have a male child it is recommended that you purchase two groin cups so that you can take one home and wash one while they still have one in their bag. Please write your child's name or initials on all their sparring gear. Every white belt and higher must have sparring class credits to test for their next belt.

## Exams/Stripe Testing

Stripe testing will be on the 1st full week of each month. These test will be done at the end of each class during that week. Those who feel they are ready for their stripe should let the instructor know at the beginning of the class. When your child has all their stripes and total number of classes; they will be issued a testing card for you and their teacher to sign stating they are in good standing with their grades and attendance. Once all boxes are checked and signed they can turn it into the World Karate office and will be placed on are testing list for that month. The email will have instructions and link for you to pay the testing fee.

## Removal from afterschool program

Please note unruly behavior is a rare occurrence but in the event that it does happen the following measures are in place for the safety and welfare of all the children in our program. We don't want your child to have to deal with others who are out of control and won't follow rules.

**Hitting another child:** We have a policy of three strikes and you are out. If your child intentionally and maliciously hurts another child then you will be called and must come pickup your child immediately. You child will be in timeout until you get here. On the first offence your child will be allowed to return the next day. On the second offence you will be called to pick your child up and they may not return for 1 week. On the third and final offence you will be called to pick your child up they will be removed from the program and NO REFUNDS will be given.

**Disrespectful to Instructors and others in the program:** If a child will not listen to our instructors and is constantly disrespectful to the instructors and/or others in the program they will have the same 3 strikes and you're out policy as with hitting others in the program. Again we will make every effort to solve this situation with push-ups and other exercises before we resort to calling the parents.

I understand and agree to all items listed above: \_\_\_\_\_

**Early dismissal due to snow**

If Fairfax County closes schools early we will pick up the kids and bring them to the karate school. Depending on the forecast we may or may not be closing early that evening. **If we are closing early** we will text the cell phone we have on file. Email, or call you to let you know that the schools are releasing early and you need to come pick up your child as soon as possible.

**Snow day (Fairfax County schools closed)**

If Fairfax county schools are closed due to snow we will have a snow day camp on a case by case basis. If the Federal Government is closed then we will be closed. If we are able to get to the karate school safely and have enough staff to hold camp then we will have a camp day. Snow day camps are not included in the afterschool tuition and will be due at the time of drop off. We will send out an email letting everyone know the status of camp open or closed. There are no refunds for snow day closures.

**Snack/Lunch**

All students enrolled in the program should bring a snack and water bottle every day. If they are here for camp days they will need to pack a lunch and a snack. We have snack time every day after class. We do not allow other students to share food so please make sure your student has a snack.

**Pickup at World Karate**

You can pick your child up from the afterschool room located right beside the office. **Pick up is no later than 6:00 pm.** As a reminder if you pick them up before 5:00 pm they might not have finished their Tae Kwon Do lesson for the day. We realize traffic here can be the worst in the nation and you may be stuck in traffic and making every effort to get here on time. If you are going to be late please call us. 703-764-0800. **After 6:00 pm there is a \$25 fee applied to your account; after 6:30 pm an additional \$10 will be charged. Every minute after 6:30 will incur a \$1 a minute.**

Parents Signature \_\_\_\_\_ Date \_\_\_\_\_

Waiver. [Parent] Student acknowledges that martial arts involves physical contact and other activity which may cause injury to [his/her child] Student while participating in martial arts, whether [the child] Student is participating in World Karate’s studio or elsewhere (including other locations operating under the trade name World Karate), including tournaments. [Parent] Student hereby assumes all risks of physical and mental injury [to his/her child] and waives any and all claims and/or causes of action against World Karate, Inc., its officers, agents, employees and/ or insurance carriers for any physical and mental injury of whatever nature. However, should any liability be imposed upon the aforementioned entities of persons, notwithstanding such waiver and release, it is expressly agreed that the amount of liability shall